

Application Form

(Complete one form per applicant wishing to attend)

Business Details

Company Name _____

Main Contact _____

Job Title _____

Business Address _____

_____ Postcode _____

Telephone No. _____

Fax No. _____

Email Address _____

No. of Employees _____

How did you find out about the courses?

Are you a TSE member? Yes No

Can TSE contact you via email? Yes No

Applicant Details

Name _____

Job Title _____

Course 1

Course Title _____

Course Date _____

Course Area _____

Course Venue _____

Course 2

Course Title _____

Course Date _____

Course Area _____

Course Venue _____

I would like to opt into the City and Guilds exam
(Welcome Host Gold only)

Special Requirements:

If you have any special requirements please either note these down
in the space below or contact us as soon as possible to discuss them.

Payment Details

I enclose a cheque, payable to 'Tourism South East'
for £ _____

Please invoice, using purchase order number
(with address if different from establishment)

Signature

I have read and agree with the terms and conditions

Signed _____

Date _____

Bookings and Enquiries

Tel: 023 8062 5533

Fax: 023 8065 1870

PRINT & FAX

EMAIL BACK

Either post/fax back or email to:
Training Services, Tourism South East,
40 Chamberlayne Road, Eastleigh, Hampshire SO50 5JH
bookings@tourismse.com

www.tourismtrainingsoutheast.com

Tourism South East is committed to equality of opportunity

Terms and Conditions

Cancellations

Cancellations must be notified in writing at least two weeks before the
publicised date of the course. Please note that cancellation after this time
or non-attendance on the day will result in the full non subsidised fee being
payable. If insufficient numbers enroll on any course it may be cancelled and
any fees paid will be reimbursed in full.

Data Protection Act 1998

This information will only be shared with other organisations, such as the
Department for Education and Skills and the Department for Work &
Pensions if this is necessary for audit or monitoring purposes.